

## Risk assessment for : Malc Firth Landscapes Limited



<b>Risk assessment name</b>	General Manual Handling (Specific Details Are Required)	<b>Assessment type</b>	 General
<b>Assessor name</b>	Peter Swain	<b>Affected site(s)</b>	Malc Firth Landscapes Limited (PE20 2HY)
<b>Assessment date</b>	02/10/23	<b>Review period</b>	Annually
<b>Approved by</b>	Peter Swain	<b>Review date</b>	02/10/24
<b>Approved date</b>	02/10/23	<b>Reference</b>	

### Description

This risk assessment is an example only and must be reviewed /amended to suit your own business practices and working environment using the T.I.L.E process c/w specific details required as highlighted.  
There is also a specific manual handling risk assessment form available within 'Useful Documents & Templates' for specific manual handling tasks for use c/w the H.S.E MAC Tool

Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
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 <p>General Manual Handling Activities/Tasks Involving &lt;&lt;DELETE THOSE TASKS NOT RELEVANT&gt;&gt; Holding Away From The Trunk, Twisting, Stooping, Reaching Upwards, Large Vertical movements, Long Carrying Distances, Strenuous Push/Pull, Unpredictable Movement of Loads, Repetitive Handling, Insufficient Rest Times, Work Rates Imposed by a Process.</p>	<p>All staff</p> <p>How? Risk of injury whilst undertaking general manual handing activities/tasks.</p>	<p> <b>Aisles &amp; Gangways Kept Clear For Good Housekeeping</b> All aisles and gangways kept clear to avoid slips and trips</p> <p> <b>Gloves Worn - EN 388 Mechanical Risks (Cut Resist)</b> Gloves Worn - EN 388 Mechanical Risks (Cut Resistant)</p> <p> <b>Manual Handling Procedures In Place</b> Relevant employees have been given training in safe lifting practices commensurate with the tasks.</p> <p> <b>Protective Footwear Worn Whilst Manual Handling</b> Suitable protective footwear is worn whilst carrying out manual handling activity.</p> <p> <b>Suitable &amp; Sufficient Lighting Provided</b> Suitable &amp; sufficient lighting provided for the workplace activities</p> <p> <b>Task Specific Manual Handling Training Given</b> All relevant employees have received training on correct manual handling techniques on the specific task</p>	<p> <b>Gloves Worn - EN 388 Mechanical Risks (Abrasion)</b> Gloves Worn - EN 388 Mechanical Risks (Abrasion Resistant)</p> <p> <b>Gloves Worn - EN 511 Protection against the cold</b> Gloves Worn - EN 511 Protection against the cold</p> <p> <b>Manual Handling Risk Assessment Carried Out</b> An assessment of the manual handling risk has been carried out for the task</p> <p> <b>Storage Plan To Reduce Manual Handling Operations</b> Storage plan in place to reduce the risk from manual handling operations whilst picking stock.</p> <p> <b>Task Rotation</b> To reduce the risk, work activities are rotated</p>	<p>1 x 7</p>  <p>Low</p>
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Hazard	Who could be harmed and how?	Existing controls		Risk rating (L x S)
 <p>Manual Handling - Environmental Considerations There are &lt;&lt;DELETE THOSE ISSUES NOT RELEVANT&gt;&gt; Constraints on Posture, Poor Floors, Variations on Levels, Hot/Cold/Humid Conditions, Strong Air Movements, Poor Lighting</p>	<p>All staff</p> <p>How? Risk of injury whilst undertaking the manual handling of materials &amp; hazards along the route</p>	<p> <b>Aisles &amp; Gangways Kept Clear For Good Housekeeping</b> All aisles and gangways kept clear to avoid slips and trips</p> <p> <b>Changes In Level &amp; Steps Are Highlighted</b> Changes in level and steps are highlighted to reduce the risk of slips, trips &amp; falls</p> <p> <b>Protective Footwear Worn Whilst Manual Handling</b> Suitable protective footwear is worn whilst carrying out manual handling activity.</p> <p> <b>Segregated Vehicle &amp; Pedestrian Routes</b> Pedestrian and vehicle routes are marked and physically separated where possible</p> <p> <b>Suitable Handrails Provided/Installed</b> Suitable handrails provided for guidance &amp; support to reduce the risk of slips, trips &amp; falls</p> <p> <b>Wet Floors Are Taken Out Of Traffic Routes</b> During cleaning operations, wet surfaces are kept from traffic routes by barriers and/or signage</p>	<p> <b>All Staff Trained In Good Housekeeping Techniques</b> All staff are trained in good housekeeping techniques &amp; the standards expected in the workplace</p> <p> <b>Pedestrian Pathway Provided For Handling Activity</b> Pedestrian pathways are provided and used as part of the manual handling activity</p> <p> <b>Regular Housekeeping Inspections Are Carried Out</b> Regular housekeeping inspections are carried out in the workplace.</p> <p> <b>Suitable &amp; Sufficient Lighting Provided</b> Suitable &amp; sufficient lighting provided for the workplace activities</p> <p> <b>Weather Conditions Checked &amp; Planned For</b> Weather conditions are considered, planned for and suitable clothing and equipment are provided.</p> <p> <b>Work Is Postponed In Adverse Weather Conditions</b> Work shall be postponed if weather conditions endanger health or safety</p>	<p>1 x 7</p> <p> <b>7</b></p> <p>Low</p>

Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
 <p>Manual Handling - Individual Considerations Activity &lt;&lt;DELETE ISSUES THAT ARE NOT RELEVANT&gt;&gt; Requires Unusual Strength/Capacity, Poses a Hazard To Those With Underlying Health Problems, Poses a Hazard To New/Expectant Mothers, Requires Specialist Information/Training</p>	<p>All staff</p> <p>How? Risk of injury whilst undertaking manual handling tasks</p>	<div style="display: flex; flex-direction: column; gap: 10px;"> <div data-bbox="801 331 1332 416">  <p><b>Do Not Lift Beyond Capacity</b> Do Not Lift Beyond Capacity</p> </div> <div data-bbox="801 501 1332 616">  <p><b>New &amp; Expectant Mother Risk Assessment Carried Out</b> New &amp; Expectant Mother Risk Assessment Carried Out</p> </div> <div data-bbox="801 700 1332 842">  <p><b>Young Person's Risk Assessment Carried Out</b> Young Person's RA is carried out c/w the company's induction &amp; information on their specific role.</p> </div> </div> <div style="display: flex; flex-direction: column; gap: 10px; margin-left: 20px;"> <div data-bbox="1357 331 1895 474">  <p><b>Individual Manual Handling Risk Assessment Carried Out</b> An assessment of the manual handling risk has been carried out for the individual.</p> </div> <div data-bbox="1357 501 1895 671">  <p><b>Specialist Handling Information/Training Carried Out &lt;&lt;PROVIDE DETAILS&gt;&gt;</b> Specialist handling information &amp; training has been given and understood</p> </div> </div>	<p>1 x 7</p>  <p style="font-size: 2em; color: green;">7</p> <p>Low</p>

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 <p>Manual Handling - Load Considerations Load(s) are... Heavy &lt;&lt;INSERT WEIGHT&gt;&gt; Bulky &lt;&lt;INSERT DESCRIPTION OF LOAD&gt;&gt; Difficult To Grasp &lt;&lt;PROVIDE DETAILS&gt;&gt; Harmful To Touch &lt;&lt;PROVIDE DETAILS E.G. HOT/SHARP/COLD ETC.&gt;&gt;</p>	<p>All staff</p> <p>How? Risk of injury whilst undertaking the manual handing of heavy, bulky or unwieldy loads</p>	<p> <b>2 Person Team Lifting (2/3's Of Total Individual Capacity)</b> A 2 person Team Lift is 2/3's of the total individual capacities</p> <p> <b>Do Not Touch Hot Surfaces</b> Operatives should not come in to contact with hot surfaces.</p> <p> <b>Gloves Worn - EN 511 Protection against the cold</b> Gloves Worn - EN 511 Protection against the cold</p> <p> <b>Mechanical Lifting Aids Provided As Required &lt;&lt;PROVIDE DETAILS&gt;&gt;</b> Mechanical lifting aids are provided &amp; used for the task</p> <p> <b>Split Loads To Reduce The Manual Handling Risks</b> Loads are split into lighter load weights to reduce manual handling risks</p>	<p> <b>3 Person Team Lifting (1/2 Of Total Individual Capacity)</b> A 3 person Team Lift is 1/2 of the total individual capacities</p> <p> <b>Gloves Worn - EN 388 Mechanical Risks (Cut/Abrasion Resist) &lt;&lt;DELETE P.P.E NOT APPLICABLE&gt;&gt;</b> Gloves Worn - EN 388 Mechanical Risks (Cut/Abrasion Resistant)</p> <p> <b>Hand Hold Specified&lt;&lt;ENTER DETAILS AS REQUIRED&gt;&gt;</b> Hand holds are specified where necessary</p> <p> <b>Smaller Packages To Help Manual Handling Tasks</b> Packs are broken down into smaller units/packages to make them easier to store and carry</p> <p> <b>Weight &amp; Handling Information Signage Displayed</b> Relevant warning, weight &amp; information signage displayed on loads</p>	<p>1 x 7</p> <p> <b>7</b></p> <p>Low</p>

Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
 <p>Manual Handling - Use of Handling Equipment Risk of injury/property damage whilst using lifting equipment/aids.</p>	<p>All staff</p> <p>How? Risk of injury/property damage whilst using lifting equipment/aids.</p>	<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;">  <p><b>Lifting accessories are thoroughly examined</b> Lifting accessories are thoroughly examined every six months &amp; appropriately coded to confirm this.</p> </div> <div style="width: 50%;">  <p><b>Lifting Equipment Fully Serviced &amp; Operational</b> Lifting equipment is fully serviced to the manufacturer's specification &amp; checked daily prior to use</p> </div> <div style="width: 50%;">  <p><b>Lifting Equipment Used By Competent Persons</b> All mechanical lifting aids are used by competent persons who have received adequate training.</p> </div> <div style="width: 50%;">  <p><b>Manual Handling - Trolley Truck Provided &amp; Used</b> Manual Handling - Trolley Truck Provided &amp; Used</p> </div> <div style="width: 50%;">  <p><b>Mechanical Lifting Aids Provided</b> Mechanical lifting aids are provided &amp; used for the task</p> </div> </div>	<p>1 x 8</p>  <p>8</p> <p>Low</p>

### Further control measures

Supporting evidence
<p style="text-align: center;"><a href="#">indg143.pdf</a></p> <p style="text-align: center;">02/10/23 -1009633 kb</p>

Assessor's signature: Peter Swain

Approved by signature: Peter Swain