




























Risk assessment name	Working on School Sites	Assessment type	 General - Migrated
Assessor name	Chris Firth	Affected site(s)	Malc Firth Landscapes Limited (PE20 2HY)
Assessment date	02/10/23	Review period	Annually
Approved by	Peter Swain	Review date	02/10/24
Approved date	02/10/23	Reference	Mal1959160

Hazard

							
Aggressive Behaviour	Chemicals	Danger Bodily Injury	Danger Young Persons	Dust	Ejection of materials and dust	Eye Injury	Highly Flammable
							
Hot Liquids	Manual handling	Moving parts of machinery	Nipping	Noise	Pesticides	Reversing vehicles	Rotating Machinery
							
Sharp objects	Skin Burns	Skin Irritant	Trapping Fingers	Trapping/Entanglement	Uneven Ground	Work Alone	Working at Height

Who is at risk?

Children, Staff, Operators & Visitors

How is the risk controlled?

When arriving on site operators are to make there present known to staff.
 Remember that safeguarding Children is paramount at all times, this includes closing gates.
 All staff are fully trained to use the equipment & machinery provided.
 Never use equipment & Machinery within 15 meters of Persons on a school site.
 Operators make sure all guards are fitted & working before works commence.
 When applying chemical make sure there's sufficient drying time before activities take place.
 School activities take priority, so please liaise with Staff at all times.

Controls



All containers properly labelled



Routine Safety Checks Undertaken



Authorised Users Only



Induction Training



Contractor Rules System Operated



Ladder on firm level ground



No Smoking



Authorised Access Only



Prestart Checks Undertaken



Competent personnel are only permitted to operate equipment



Avoid Loose Clothing



Good Housekeeping Observed



Correct Disposal Contaminated Material



Cleaning chemicals stored securely when not in use



Visitor Rules System Operated



Eye Protection Must Be Worn



Guards Used At All Times



Routine Maintenance Undertaken



Chain Guards Fitted To Saw



PPE to be Used



Manual handling training



Records Kept



First aid procedures in place



Hearing Protection Must Be Worn



Reporting Procedures Followed



Hi Visibility Clothing Must be Worn



Tools Carried Safely



Barriers in Use



Tools Checked Before Use



Damaged equipment taken out of service



Team Work System Operated



Keep Your Distance From Machine

The calculated risk factor for this task / operation is **8**. (Probability: 2 X Severity: 4)

This is classed as a **Low** risk

Additional measures

Operating procedures

- 1) On arrival to site, Open CaRP to check site works/notes, reports to Site Manager/reception, if applicable, to gain permit to work
- 2) Conduct an environment assessment for safe working condition in accordance with Malc Firth Landscapes Risk Assessment.
- 3) Check all machinery before work commences
- 4) Check all areas to be maintained for sharps and other harmful debris and dispose of in accordance with Malc Firth Landscapes Risk assessment.
- 5) Cut & Strim all grass on site in accordance with the specification & Malc Firth Landscapes Risk Assessment.
- 6) Cut & tidy ornamental hedges if applicable, in accordance with Malc Firth Landscapes Risk Assessment.
- 7) Hoe, weed & tidy all borders and shrub beds, in accordance with the specification & Malc Firth Landscapes Risk Assessment.
- 8) Litter pick the site, in accordance with the specification & Malc Firth Landscapes Risk Assessment.
- 9) Sweep the site ensuring all kerb lines and paths are free of debris i.e grass cutting, soil, in accordance with the specification & Malc Firth Landscapes Risk Assessment.
- 10) Make sure all tools & machinery are stored correctly & safely for transport.
- 11) Conduct an environment assessment again, if safe to do so and is needed, spray hard area for weeds i.e. car parks, kirbs. in accordance with the specification & Malc Firth Landscapes Risk Assessment.
- 12) Record all activity on site, noting any problems that need reporting.
- 13) Report to site manager / warden to sign out if applicable.

Assessor's signature: Chris Firth

Approved by signature: Peter Swain

Review date: 02/10/24

Approved date: 02/10/23